

## Technology Access

Free Wi-Fi is available throughout the library!

Free limited color printing, photocopying, and scanning services.

8 laptops with CAC capabilities available for in-library use and 1 ADA-compliant computer.

## Laptop Use Policy

Library laptops are available for checkout on a first-come first-served basis and may only be used inside the library.

Please check in at the front desk with a valid military ID to checkout a laptop and return it before leaving the library.

**Dependent minors** (10 years & older with a valid military ID) **must have parental approval on file before using a laptop without parental supervision.**

## Other Programs

The Sasebo MWR Library also offers a variety of programs for all ages. Join us for preliteracy programs, monthly book clubs, Summer Reading Programs, and special storytimes and activities for kids.

## Hario Bookmobile

Choose, return, or have a book delivered!

Every 1<sup>st</sup> & 3<sup>rd</sup> Thursday  
at the Hario Community Center

2 - 4 p.m.

Contact us to submit a request!



## Contact Us!



252-3593 or 0956-50-3593 (Off-Base)



**Library Manager:** 252-2910 or  
0956-50-2910 (Off-Base)



SaseboMWRLibrary@us.navy.mil



**Community Education Center (CEC)**  
Building 155 • First Floor

## Access your library account online!

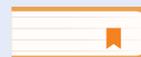
<https://pacific-milrec.biblioovation.com>  
Search our catalog, reserve and renew items!

User ID \_\_\_\_\_

Password \_\_\_\_\_

An interlibrary loan system is in place for borrowing materials from other libraries.

## Hours of Operation



Sunday: 9 a.m. - 2 p.m.

Monday: 9 a.m. - 5 p.m.

Tuesday: 9 a.m. - 6:30 p.m.

Wednesday: 9 a.m. - 2 p.m.

Thursday: 9 a.m. - 5 p.m.

Friday: 9 a.m. - 5 p.m.

Saturday & Federal Holidays: Closed

Printing and copying services end  
15 minutes prior to closing.



**MWR LIBRARY**  
SASEBO, JAPAN

## Account & Check-Out

Library accounts are established in the sponsor's name for the family unit. Military IDs are used to check out material.

## Borrowing Periods

Items can be checked out for 21 days. You may renew an item twice (if no one else has placed it on hold) before it becomes unrenewable.

- **Books & Audiobooks:**  
Unlimited checkouts
- **Movies & Music:**  
10 checkouts per item type
- **Video & Board Games**  
2 checkouts per item type

Renewals may be done in person, over the phone, or online!

Accounts must be clear of any overdue material before additional items can be borrowed.

## Did you know?

The DoD MWR Libraries offer 24/7 access to more than 80 online resources.

Eligible patrons can register for free!

You can visit: [DoDMWRLibraries.org](http://DoDMWRLibraries.org) or scan this QR Code for e-books,



audiobooks, digital magazines and newspapers, genealogy resources, journals, tutoring services and so many more!

## All about Libby!

You can access a library's worth of free audiobooks & ebooks on your phone with your library account using the Libby app!

1. Download the "Libby, by Overdrive" app on your phone or go to [libbyapp.com](http://libbyapp.com) on your computer.
2. Sign in.
3. You should see: "Do you have a library card?" Select yes.
4. Select "Search for a Library" then enter "Department of Defense" in the search box.
5. Under "Matching Libraries," Select the "Department of Defense Library"
6. Select "Sign in with my card"
7. When asked where you use your library card, choose DoD MWR Digital Libraries.
8. Click next to go to the authentication site.
9. Sign in with your DOD ID and birthday. You will receive a digital library card in the app labeled "Linked Card"



## Library Overdue Policy

If an item is overdue, it must be brought to the library to renew.

Less than 1 month late:

Warning given; repeatedly overdue accounts will be suspended.

1-3 months late:

Account suspension for up to 3 months. Suspension will start on the date the items are returned.

Over 3 months late:

Account will be suspended and items reported lost. Patron is responsible for lost/damaged items.

We reserve the right to contact the sponsors command regarding delinquent accounts.



## Lost or Damaged Materials

Lost or damaged materials will be compensated by replacing the same item or a like item agreed upon by a librarian.