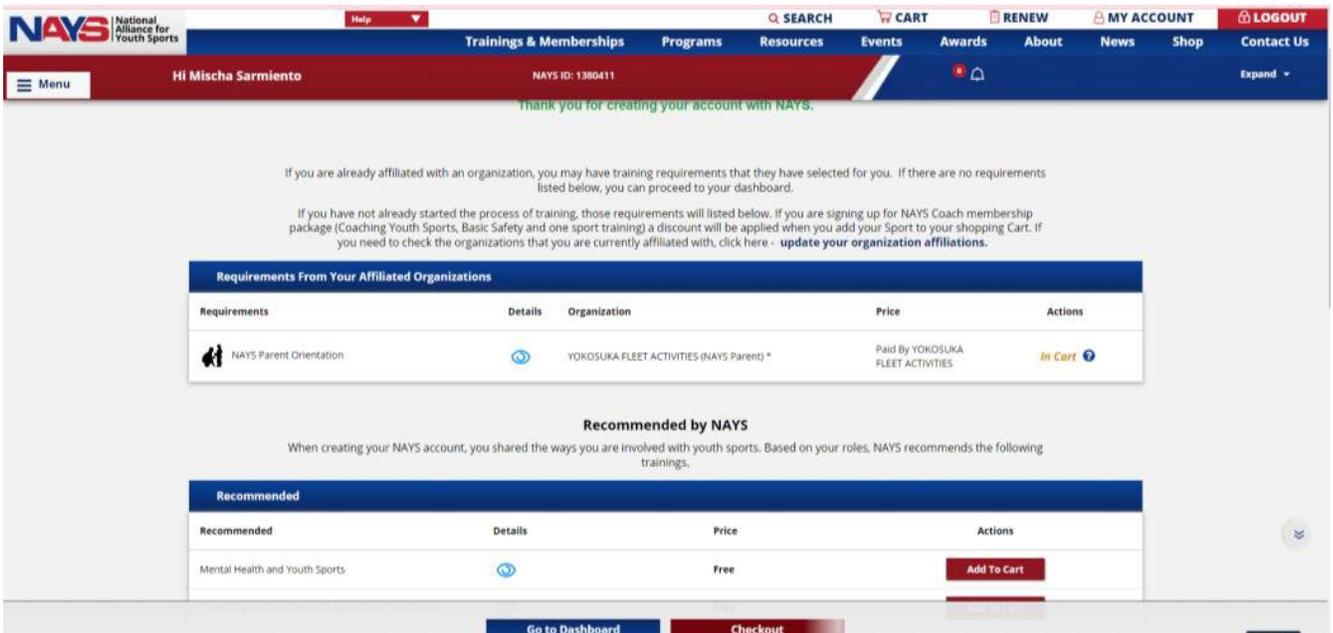


PAYS Registration Instructions

1. Go to <https://www.nays.org/sasebo-fleet-activities>
2. Click Login/Register
3. Click Training/Membership
4. Click Register to create a free account
 - Please select Armed Forces Pacific as your State/Province
 - Please search Sasebo to be affiliated with our organization
 - Select role as NAYS Parent
5. Once you are able to access your member home page, it should look like this:



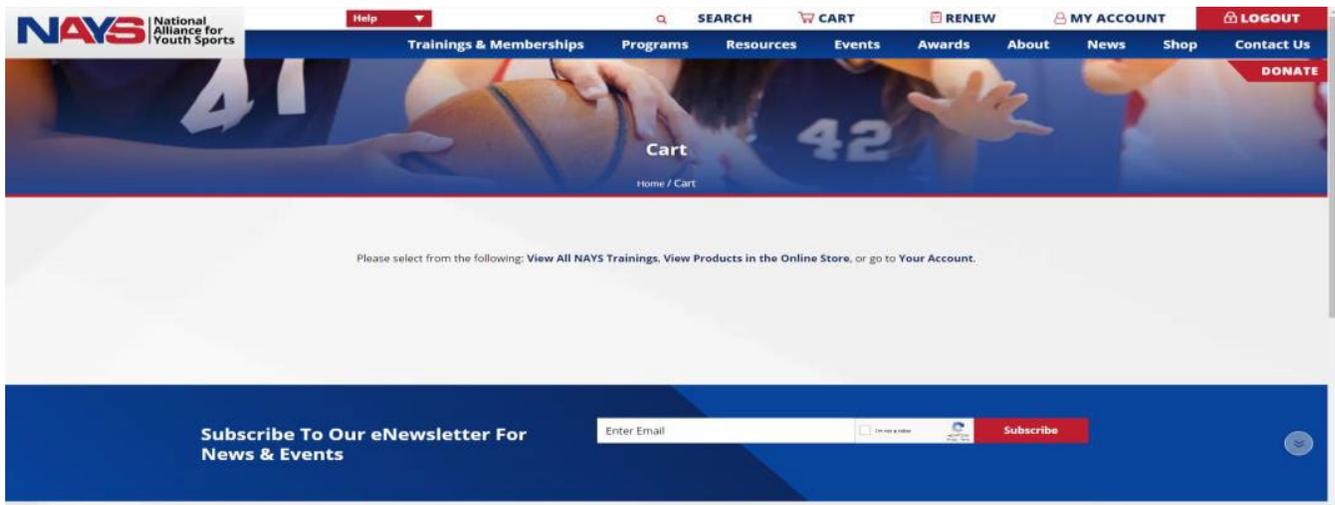
The screenshot shows the NAYS member dashboard for Hi Mischa Sarmiento (NAYS ID: 1380411). The page displays a message: "Thank you for creating your account with NAYS." Below this, there is a section titled "Requirements From Your Affiliated Organizations" which lists a requirement for "NAYS Parent Orientation" from "YOKOSUKA FLEET ACTIVITIES (NAYS Parent)". The price is "Paid By YOKOSUKA FLEET ACTIVITIES" and the status is "In Cart".

Below the requirements section is a section titled "Recommended by NAYS" with the text: "When creating your NAYS account, you shared the ways you are involved with youth sports. Based on your roles, NAYS recommends the following trainings." This section lists a recommended training: "Mental Health and Youth Sports" which is "Free" and has an "Add To Cart" button.

At the bottom of the dashboard, there are buttons for "Go to Dashboard" and "Checkout".

6. Click checkout

7. After checkout, your screen should look like this:



8. Click Your Account

9. Go to My Trainings and go to My Training Portal

10. Please complete the training and we will approve your membership. Your membership will need to be renewed annually.